

Safety Measure	Effectiveness	Difficulty to undertake	Cost to implement	Comments
<i>Safe Management Systems</i>				
Fleet safety responsibility	M	M	M	A useful step towards ensuring staff involvement in fleet safety management.
Fleet safety procedures	H	M	H/M	An essential range of tools to be utilised to improve fleet safety performance.
<i>Driver Management</i>				
Conflict management	H	M	L	A simple and effective statement of driver and other staff requirements.
Staff induction	M	M	M	An easy way of highlighting safety issues to new drivers and staff.
Driver development	M	M	H/M	Can be an effective way of developing driver skills.
Driver passport	M	M	M	Can be an effective way of developing drivers in their own development.
Annual driver review	M	M	M	Can be an effective way of developing driver skills.
Driver incentives and disincentives	H	M	H/M	Can be an effective way of developing driver skills and ensure they continue to conform to the set fleet safety standards.
Driver discipline	H	M	L	An effective way to ensure drivers conform to the set fleet safety standards.
First aid training	M	M	H/M	Can be an effective way of developing driver skills and awareness.
HIV/AIDS awareness training	M	M	H/M	Can be an effective way of ensuring driver safety in respect to HIV/AIDS
Safe loading	M	M	M	A simple and effective statement of driver and other staff requirements.
Safe lifting	M	M	M	A simple and effective statement of driver and other staff requirements.
Driver Security	H/M	M	H/M	Can be an effective way of developing driver awareness.

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<i>Vehicle Selection and Specification</i>				
Additional safety equipment	H/M	M	H/M	Can be an effective way of ensuring driver safety, if an incident should occur.
Vehicle allocation	M	M	L	A simple way of ensuring the right vehicle is chosen for each task.
Driver allocation	M	M	L	A simple way of ensuring the right driver is chosen for each task.
<i>Journey Management</i>				
Journey scheduling	M	M	L	An effective way of ensuring that tasks are scheduled with fleet and driver safety in mind.
Route planning	M	M	L	An effective way of ensuring that journeys are planned with fleet and driver safety in mind
<i>Incident Management</i>				
Incident follow up	M	M	M	An effective process of gaining additional information from drivers on incidents.
Incident analysis	M	M	H/M	An essential way of analysing the data obtained from incidents.